

## At-a-Glance

### Business Description

Lyceum Business Services provides an unmatched web-based service that delivers a client-specific operating environment tailored to their payroll/human resource processing requirements. Any client-directed functionality may be seamlessly integrated into the online operating environment: new hire, web-based time collection, leave tracking, performance tracking, job costing and other business management tools integral to payroll. Lyceum's truly adaptive technology matches the precise business procedures, desired operating parameters and the exact actions of any organization's payroll process.

Based in Rockville, MD, Lyceum services a growing commercial clientele as well as U.S. Government customers by providing payment processing and tax withholding and reporting services for all fifty states.

### Company Background

Lyceum principals have over twenty years experience designing and operating payroll/HR systems within both the public and private sector. Originally designed to meet challenging Federal Civilian payroll and personnel requirements, antecedent versions of today's Lyceum processing technology are rooted in highly complex payrolls for companies such as Dole Foods, LTV Steel, TRW, Northrop Aviation, and Charles Schwab. Since that time, the technology has been continuously upgraded, enhanced, and then ultimately migrated to a service provider model operating exclusively over the internet.

Lyceum was established in 2003 and quickly achieved market validation as the winning bidder on a multi-million dollar contract to outsource the payroll and personnel order system of the U.S. Public Health Service onto the Lyceum operating platform. The firm has since won other Federal payroll processing contracts while expanding its commercial presence and capabilities with a monthly processing population of over 15,000 payees.

### Services/Customer Benefits

Lyceum eliminates the disparity which often exists between an organization's true operating parameters and the limitations imposed by typical vendor backend processing rigidity. This balance is achieved by listening, understanding, and then incorporating each unique payroll/HR routine into a customized environment that precisely reflects client processing objectives. Customer satisfaction is ensured by an adaptive technology that captures and integrates virtually any applicable functionality.

### Partners

Lyceum also offers its services through strategic relationships with approved resellers, systems integrators, brokers, and benefits providers. The technology serves as an ideal processing anchor for ancillary financial services products and benefits providers.

### What We do:

Payroll/HR and Tax Processing Services for diverse organizations nationwide.

### Key Benefits:

- Automation of payroll rules
- Workflow: Approval processes tailored to your organization
- Full access and ownership of company and employee data
- Free real-time and prepared payroll and tax reports
- (optional) Employee Self Service: authorized users modify company and personnel data
- Integrated tax service for all 50 States and local jurisdictions
- No additional fees for electronic transfers or off-cycle payments
- Web-based interface
- Flat-rate, fixed monthly fee

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